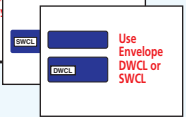


W-2 CONTINUOUS 1-WIDE

Special Lightweight Carbonless Paper is used on all W-2 Forms for the best possible impression on all printers.

Available Self Seal DWCLS



Form W-2, 1-Wide as shown is our most popular form because of its construction and versatility. It can be used on Data Processing Computers, Mini-Computers (see Twin Sets) and typewriters.

This form is available in 4, 6, or 8 parts.

OVERALL SIZE: 9-1/2" X 5-1/2"

DETACHED: 8-1/2" X 5-1/2" (except Copy A which must be furnished to the IRS as 11" to provide a 8-1/2" x 11" scannable page.)

CONSTRUCTION: Parts 1, 2 and 6 (Employer's) are crimped for easy decollation and distribution by employers. Parts 3, 4 and 5 (Employee's) are glued and remain as a packet for ease of handling.

AFTER HANDLING: Remove left margin, decollate all employer's copies. Burst copy A every 11", all other copies every 5-1/2". Employee's Copies (which are glued on the right) will remain as a set for easy envelope insertion.

W-2 CONTINUOUS 1-WIDE FORM NUMBERS

- Carbonless
- Form X17 4-Part
- Form X18 6-Part
- Form X28 8-Part

W-2 PARTS SEQUENCE GUIDE

- Copy A - Social Security Administration
- Copy 1 - Filed with Employer's State/City or Local Tax Return
- Copy B - Filed with Employee's Federal Tax Return
- Copy C - For Employee's Personal File.
- Copy 2 - Filed with Employee's State/City or Local Tax Return
- Copy D - For the Employer's Record (Also may be used as an extra Copy 1)

| 4-PART W2 | | 6-PART W2 | | 8-PART W2 | |
|-----------|----------|-----------|----------|-----------|----------|
| Part 1 | Copy A | Part 1 | Copy A | Part 1 | Copy A |
| Part 2 | Copy B | Part 2 | Copy 1/D | Part 2 | Copy 1/D |
| Part 3 | Copy C | Part 3 | Copy B | Part 3 | Copy 1/D |
| Part 4 | Copy 1/D | Part 4 | Copy C | Part 4 | Copy B |
| | | Part 5 | Copy 2 | Part 5 | Copy C |
| | | Part 6 | Copy 1/D | Part 6 | Copy 2 |
| | | | | Part 7 | Copy 2 |
| | | | | Part 8 | Copy 1/D |

TWIN SETS

| 3-PART EMPLOYER | 3-PART EMPLOYEE* | 4-PART EMPLOYER | 4-PART EMPLOYEE* |
|-----------------|------------------|-----------------|------------------|
| Part 1 | Copy A | Part 1 | Copy A |
| Part 2 | Copy 1/D | Part 2 | Copy 1/D |
| Part 3 | Copy 1/D | Part 3 | Copy 1/D |
| | | Part 4 | Copy 1/D |
| | | | Copy 2 |
| | | | Copy 2 |

*NOTE: The Employee Sections of all Twin Sets can be utilized for Electronic Filing.

FORM SIZES

All 1-Wide W2 Forms have an overall size of 9-1/2" x 5-1/2", with stubs detached: 8-1/2" x 5-1/2" except Copy A which is 8-1/2" x 11"
 All 2-Wide W2's (non-mailers) are: 14-7/8" x 5-1/2", with stubs detached: 13-7/8" x 5-1/2" except Copy A which is 8-1/2" x 11"

ELECTRONIC FILING FORMS

| 3-Part | 4-Part | 5-Part | 6-Part |
|-----------------|-----------------|-----------------|-----------------|
| Part 1 Copy 1/D | Part 1 Copy 1/D | Part 1 Copy 1/D | Part 1 Copy 1/D |
| Part 2 Copy B | Part 2 Copy B | Part 2 Copy B | Part 2 Copy 1/D |
| Part 3 Copy C | Part 3 Copy C | Part 3 Copy C | Part 3 Copy B |
| | Part 4 Copy 2 | Part 4 Copy 2 | Part 4 Copy C |
| | | Part 5 Copy 2 | Part 5 Copy 2 |
| | | | Part 6 Copy 2 |

W-2 2-WIDE CARBONLESS - X2, X3, X4

| 4-Part 2-Wide | | 6-Part 2-Wide | | 8-Part 2-Wide | |
|---------------|------------|---------------|------------|---------------|------------|
| Left Side | Right Side | Left Side | Right Side | Left Side | Right Side |
| Part 1 | Copy 1/D | Part 1 | Copy 1/D | Part 1 | Copy 1/D |
| Part 2 | Blank | Part 2 | Copy 1/D | Part 2 | Copy 1/D |
| Part 3 | Blank | Part 3 | Blank | Part 3 | Copy 1/D |
| | | Part 4 | Blank | Part 4 | Blank |
| | | | | Part 5 | Blank |
| | | | | | |